Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**HIRALAL BHAKAT COLLEGE**
Name of the head of the Institution	**Dr. Gautam Sen**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03465457120**
Mobile no.	**9434182461**
Registered Email	**iqac@hbcnht.edu.in**
Alternate Email	**hbcnaac@gmail.com**
Address	**Nalhati, Birbhum, West Bengal, Pin 731220**
City/Town	**Nalhati**
State/UT	**West Bengal**
Pincode	**731220**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Suddhasattwa Banerjee**
Phone no/Alternate Phone no.	**03465457120**
Mobile no.	**9836782254**
Registered Email	**iqac@hbcnht.edu.in**
Alternate Email	**hbcnaac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.hbcnht.in/aqar.php

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.hbcnht.in/academic_calendar.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**65.5**	**2007**	**31-Mar-2007**	**30-Mar-2012**
2	**B**	**2.05**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**20-Apr-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

State level workshop of Physical Education Department on Effect of Health Education on the performance of health promoting behaviour in college students	20-Aug-2019 1	34
A College level seminar on Remembering Netaji Subhash organized by History Department	06-Sep-2019 1	128
A college level Seminar organized by Department of English on Romanticism and its Impacts.	12-Sep-2019 1	79
A college level seminar on Shatabarshe Subhash Mukhopadhyay organized by Bengali Department	13-Sep-2019 1	44
A college level seminar of political Department on Our Constitutional sprits	26-Nov-2019 1	85
A college level seminar organized by Department of Mathematics on Ancient History of Mathematics: An overview	28-Nov-2019 1	59
A state level seminar of Philosophy Department on Epistemology in Nyaya Philosophy	03-Dec-2019 1	52
Arabic Department organized a state level seminar on The Arabic Language and Its Impact on Modern Indian Languages	18-Dec-2019 1	58
A state level workshop of Urdu Department on	19-Dec-2019 1	32
A state level seminar on Karmattva described in the Gita: A Study organized by Sanskrit department.	20-Dec-2019 1	37

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Hiralal Bhakat College	RUSA	Central Govt.	2019 365	20000000
Hiralal Bhakat College	NSS	State Govt.	2019 365	8000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. The honorable Teacher in Charge be congratulated for successful installation of a couple of RO Water Purifiers and a Multi Gym from MP LAD. Further resolved that honorable Teacher in Charge be requested to take necessary steps regarding satisfactory utilization and maintenance of the aforementioned additions to the infrastructure of college for further all round development of college. 2. The problem of Burga in the newly purchased land is referred to the Governing Body of college. Further resolved that honorable President, Governing Body be requested to arrange a free and open negotiation with the burga holders of the said plot of land. 3. The complications regarding actual reception of RUSA Grant be sorted through direct negotiation with the Regional RUSA Office, Bikash Bhavan, Kolkata. Further resolved that honorable Teacher in Charge and the Coordinator, IQAC be requested to attend the said office in person to expedite the aforementioned process. 4. A proposal for construction of a stage in accompaniment with a greenroom and a toilet from MLA LAD be put up to honorable MLA, Nalhati Constituency, Janab Mainuddin Shams through honourable President, Governing Body. A huge expenditure has to be borne on every cultural programme as they cannot be arranged within college building. 5. A visit of honourable Teacher in Charge and Coordinator, IQAC to the Central Office, RUSA, and New Delhi regarding the final settlement of terms and conditions to have the actual sum of Rs. 4Cr. of RUSA Grant be finalized with immediate effect in consultation with the Regional RUSA Office, Bikash Bhavan, Kolkata.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Successful installation of a couple of RO Water Purifiers and a Multi Gym from MP LAD.	One RO water purified was installed in the 1st floor of the old building whereas the other was installed in the ground floor of new building and boys common room was upgraded as a multi gym with mirrored walls and multi used gymnasium machines.
Discussion regarding the problem of Burga in the newly purchased land.	Honorable President, Governing Body took initiatives to arrange an open meeting with the Burga holders to have NOC from them to free the newly purchased land from Burga holdings.
A proposal for construction of a stage in accompaniment with a greenroom and a toilet from MLA LAD.	Honorable President, Governing Body took initiatives to recommend for a proposal of construction of stage in college campus for cultural programmes from the MLA LAD of Janab Mainuddin Shams, Honorable MLA, Nalhati Assembly Constitution.
Regarding a visit of honorable Teacher in Charge and Coordinator, IQAC to the Central Office,RUSA, New Delhi regarding the final settlement of terms and conditions to have the actual sum of Rs. 4Cr. of RUSA Grant.	Concerning a complication regarding final receipts of RUSA Grant Honorable Teacher in Charge and Coordinator, IQAC had to fly to central office,RUSA, New Delhi to attend a meeting with the concern officers for explicating the proposition for utilization of the said grant for the best possible benefit of college.
Regarding the best possible utilization of the RUSA Grant of Rs. 4Cr. for further advancement of college.	RUSA Grant Advisory Committee took proper initiative to collaborate with the Finance Sub-Committee, Purchase Advisory Committee and Executive Engineer, PWD, Social Sector, Suri, Birbhum for best possible utilization of RUSA Grant both in terms of Building construction and purchase of different equipments.
Regarding construction of a stage for cultural programmes from MLA LAD of Janab Mainuddin Shams, MLA, Nalhati Assembly Constituency.	Following successful receipts of a Grant of Rs 9,00,000/- from MLA LAD of Janab Mainuddin Shams, MLA, Nalhati Assembly Constituency, the process of construction of the said infrastructure was successfully initiated.

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	16-Sep-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	17-Jan-2020

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	There are several MIS Modules are in operational in the college for its proper functioning. The modules which are currently being used in the Institution are as follows • Online Admission Module • Online Fees Collection • Faculty Information Management Module • Students Data Management Module • HRMS etc. With the help of such modules all Admission related works, Fees collection for examination, preparation of admit card, mark sheets, descriptive role etc. are done. Details of faculty members like personal data, publications, research data etc. are skilfully managed and preserved. Such modules also help in management and preservation of data of the students and office staff. Collection of feedback from the stakeholders as well as preparation of feedback report is also possible with the help of such MIS modules which are currently operational. Payment of the employees is easily done with the help of HRMS. The concept of MIS module is really reflected in this institution.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Hiralal Bhakat College is affiliated to Burdwan University and follows the curriculum prescribed by the affiliating University. The different ways through which the institution devises mechanisms for well-planned curriculum delivery and documentation are as follows:- • The college, under the supervision of IQAC prepares its own academic calendar in compliance with the academic calendar published by the affiliating University prior to the commencement of Academic Session which is uploaded on the college website and is reflected on the college/departmental notice boards. • The routine committee along with IQAC prepares routine for the present academic session which is distributed to the respective heads of the departments and is displayed on the departmental notice boards and college website. • The Principal and Co-coordinator, IQAC conduct a meeting at the beginning of the session with all the departmental heads to discuss about the strategies for effective implementation of curriculum. • Departmental heads conduct meeting before the commencement of classes with their respective faculty members for allocation of classes and syllabus which after approval in DC meeting is communicated to the students. • Following the syllabus allotted and class routine, respective teachers prepare their Annual Lesson/ Teaching Plan and conduct their classes accordingly. • Student's attendance records are maintained by the respective departments. • Teachers predominantly use the traditional method for teaching i.e. chalk and talk, lecture method. However, other than the traditional methods some teachers use ICT enabled infrastructure to enhance the teaching-learning experience. • Individual faculty members also supplement their classroom teaching with special lectures, periodical lectures, seminars, project works, field visit, industrial visits and internships. • Continuous evaluation through class tests, midterm examinations, internal assessments etc. are carried out to keep a track of the progress of the students. • After commencement of classes, teachers identify slow learners and advanced learners through continuous evaluation like written class tests, viva-voce, and attendance and conduct remedial classes for slow-learners where their progress is measured through assignments which are regularly checked by the teacher preparing them for University Examinations. An advanced learner are provided with advanced study materials, guided to develop research aptitude, and prepares them for University and competitive Examinations by making them solve previous year's question papers. • Special care is taken to update the college website and college notice board by the IQAC. • The central Library is fully automated and has more than 21,000 collections of printed books with 8 printed periodicals including journals & magazines. Not only this but both teachers and students can access e-books and e-journals under INFLIBNET NLIST platform. • Throughout the session a good number of seminars, webinar etc. were organized to cope up with the different issues by the different departments of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Bengali	01/07/2017
BA	English	01/07/2017
BA	History	01/07/2017
BA	Sanskrit	01/07/2017
BA	Political Science	01/07/2017
BA	Philosophy	01/07/2017
BA	Geography	01/07/2017
BCom	Accountancy	01/07/2017
BSc	Mathematics	01/07/2018
BSc	Physics	01/07/2018
BSc	Computer Science	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	A study on livehood of Mahisadal Village, Bolpur Sriniketan CD, Block, Birbhum District of West Bengal	13
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

IQAC, Hiralal Bhakat College asked instructors, parents, alumni, and students for their opinions for the 2019-2020 academic year. In total, 137 students, 56 instructors, 72 alumni, 41 parents, and 72 alumni provided input. A set of eleven questions was distributed to the alumni with the aim of eliciting their opinions on their alma mater and their desired means of contributing to its advancement. A set of ten questions was distributed to the parents with the aim of eliciting their opinions regarding the resources available to their children for learning and extracurricular activities, as well as general services, and the overall progress their children are making in life. In addition to the survey for student happiness, the students also received four questionnaires: one for curriculum and teaching programme, one for library and administration, and one for teacher evaluation. The teachers sincerity/commitment, regularity/punctuality, communication skills, use of ICT, and syllabus covering were the criteria on which the students were asked to rate them. They were asked to assess the college administration and library facilities based on the staffs demeanour and promptness, the availability of books, journals, and newspapers, the internet, photocopying capabilities, the cleanliness of the classrooms, canteen, and reading rooms, the quality and accessibility of the food and water, etc. Instructors were requested to offer their opinions on the following: research and self-development opportunities, ICT for teaching availability, and teaching facilities. The opinions of former students, parents, and alumni are a vital source of information for the colleges future decision-making. As a result, after the input was gathered, a draft report that included a detailed summary of every response was created. The IQAC then debated and reviewed this draft report, leading to the preparation of a final report with key recommendations. The principal and other college administrative bodies-especially the College Governing Body, which is the highest administrative body of the Institute-were given access to the final report so they could review it and decide what steps to take. The followings are the recommendations made by IQAC on the basis of the feedback from teachers, students, parents and alumni during 2019-2020 and on which the Principal and the Governing Body agreed to initiate action from the following academic year i.e. 2020-2021. • To appoint guest teachers in the different subjects which are urgently required. • To create virtual classrooms for effective teaching learning process. • To strengthen of health unit placement cell. • Infrastructural development of the college under RUSA Grants. • Organization of various types of seminars and workshops etc. • More toilets in administrative building. • Requirement of a multipurpose stage within the college campus. • More ICT enabled classrooms will be created. • To enhance the overall security through installation of CCTV cameras in laboratory, library, corridor of each floor of each building. The Teacher-In-Charge and IQAC also met the teachers to deliberate on the evaluation of their performance and teachers who received below par overall rating by the students were asked to take extra efforts to improve their performance in the coming academic year. All concerned are really sincerely deal with the matters for further betterment.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bengali	87	328	54
BA	English	78	348	54
BA	History	82	324	49

BA	Sanskrit	35	66	15	
BA	Political Sc	65	233	35	
BA	Philosophy	61	129	27	
BA	Geography	22	96	18	
BCom	Accountancy	59	14	4	
BA	BA(G)	1580	2980	1022	
BSc	BSc(G)	40	39	6	

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1284	0	56	0	56

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
9	7	6	3	1	0

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is an indispensable part of teaching-learning and evaluation process. This system is very important to provide academic and non-academic support to the students of our college having varied socio-economic background. Most of the students of our college belong to the first generation learners. Mentoring for our students has the following aims and objectives :- • To encourage the students to access more library books and journals. • To reduce students drop out- rates. • To identify slow learners and to take necessary steps. • To inspire advanced learners. • To develop a healthy teacher-student relationship. • To encourage students to attend class regularly. • To boost up for better academic performance and progression. • To help them realize and explore their potentialities in both academic and non-academic areas. • To actively participate in different co-curricular and extra-curricular activities. • To provide good quality study materials through social media especially whatsapp group. • To render equitable service to students. • To inculcate ethics and values among them. • To promote personal and psychological well-being of students. • To help students solve their problems in non-academic matters. The college has followed the suggestions made by the IQAC, Hiralal Bhakat College, to introduce the mentoring system. The IQAC had taken the initiative of implementing the mentoring system of students. Students are categorized on the basis of their core/Honours subjects and general subjects. They are divided into groups of 25-30 depending on the number of students in that particular course. Each group is assigned a Mentor-teacher who would take mentoring classes. The mentor-mentee system enables mentors to connect with mentees, and also share personal experiences by openly disclosing learning experiences, successes and challenges. We have more than 4000 enrolled students at our college. With an objective of bringing all the students under mentoring system, each mentor has 25-30 mentees under his/her supervision. Mentoring classes are also reflected in the class routine. During regular mentoring classes, the mentors identify the strengths, weakness, opportunities and challenges of each of the mentees assigned under the mentors. Features :- • Hiralal Bhakat College has a student-friendly mentorship programme. • The mentorship form, which

is provided by mentors, has space for jotting down personal information such as a phone number, email address, photo, address, fathers job, issues, etc. • Mentors are supposed to provide advice and counselling as needed after gathering all relevant data. Achievements:- Need based remedial classes have proved to be beneficial for the students in particular Honours/ Core subject and the entire college in general. The practice of Mentoring System has considerably enhanced the environment of the college campus and brought about the following improvements: • Reduction in student attrition rates • Introducing the classes for advanced learners and slow learners. • Student identification for remedial instruction. • Enhancements to the attendance records of the students. • Improved performance in the classroom and extracurricular. • Increasing the utilisation of library materials.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1284	56	1:23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	23	5	7	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	nil	Nill	nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	AH	Part-III	07/10/2020	29/10/2020
BCom	CH	Part-III	07/10/2020	29/10/2020
BA	AP	Part-III	13/10/2020	29/10/2020
BCom	CP	Part-III	13/10/2020	29/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The following initiatives have been taken to accelerate the Continuous Internal Evaluation (CIE) system • Students are made aware of the evaluation and assessment system in the induction programme first week of July 2018. • Tutorials are conducted regularly and weekly for doubt clarification and assessing their performance. • Double evaluation has been introduced. • In order to prepare the students and to augment their level of understanding/ learning in the respective subject various multiple choice questions (MCQ) based objective tests, quizzes, debates, creative writing competition etc. are regularly organized. • Students are encouraged to participate actively in seminars and workshops. • In order to enhance observation skills of the

students, field works are organized. • To develop research aptitude, methodology based project work /dissertation and field reports are prepared. • Open Book tests are conducted. • A few Departments applied online MCQ questions as mode of Internal Assessments for University Examination for UG Courses. • To use library freely to get more knowledge from variety of books available at college library.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Hiralal Bhakat College is affiliated to the University of Burdwan. The college prepares tentative Academic Calender and Holiday list in compliance to the Academic Calendar given by the affiliating University prior to the commencement of Academic Session. Based on the Academic Calendar prepared, the college schedules its activities such as admission, teaching-learning days and all its Examinations—Theory, Practical, Internal Assessments. As per the instructions of the affiliating University, B.A./ B.Sc/ B. Com 1st year Honours and General classes commence from 2nd week of July 2019 and classes of B.A/ B.Sc/ B. Com 2nd and 3rd year Honours and General classes commence from 4th week of July 2019. Class tests are conducted after commencement of Honours classes, decided by the individual departments as per the Academic Calendar. The class-tests are undertaken to identify the students for remedial classes, slow learners and advanced learners. Abiding by the instructions of The University of Burdwan, internal assessments are scheduled for both Honours as well as General courses. Theory and practical examinations for all classes of 1st sem, 2nd sem, and 3rd sem Honours and General courses were held as per the notice of the University of Burdwan. The college strictly follows the notices and guidelines prescribed by the University of Burdwan time to time particularly in the matter of preparation of Academic Calendar and examination related activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.hbcnht.in/course_outcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGH	BA	Bengali Hons	43	37	87
ENGH	BA	English Hons	23	18	78
HISH	BA	History Hons	21	15	71
PHIH	BA	Philosophy Hons	12	7	58
GEOH	BA	Geography Hons	13	12	92
PLSH	BA	Political Sc	0	0	0
SANH	BA	Sanskrit Hons	14	8	57

BAG	BA	BA Gen	137	39	28
BCG	BCom	Accountancy Gen	1	1	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.hbcnht.in/feedback.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	nil	Nill	Nill

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights in India: Protecting Trademarks,Copyrights and Patents	Commerce	10/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nill	nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Library	1	0
National	Arabic	2	0
National	History	3	0
National	English	1	0
International	Mathematics	2	3.1
International	Sanskrit	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Dynamics of an epidemic system with prey herd behavior and alternative resource to predator	Dr. Banshidhar Sahoo	Journal of Physics A: Mathematical and Theoretical	2019	5	Hiralal Bhakat College	5
Dynamical behaviour of an epidemic model with disease in top-predator population only: A bi furcation study	Dr. Banshidhar Sahoo	Differential Equations and Dynamical Systems	2020	9	Hiralal Bhakat College	8
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Dynamics of an epidemic system with prey herd behavior and alternative resource to predator	Dr. Banshidhar Sahoo	Journal of Physics A: Mathematical and Theoretical	2019	5	5	Hiralal Bhakat College
Dynamical behaviour of an epidemic model with disease in top-predator population only: A bifurcation study	Dr. Banshidhar Sahoo	Differential Equations and Dynamical Systems	2020	9	8	Hiralal Bhakat College
				[View Uploaded File](#)		

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	11	3	0	0
Attended/Seminars/Workshops	1	4	1	1
		[View Uploaded File](#)		

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	NSS units I/II/III of Hiralal college on 09/07/2019 at the college campus in collaboration with the Rampurhat Government Medical College and	23	142

	Hospital.		
Health Awareness Program On First Aid (20/08/2019)	NSS units I/II/III of Hiralal college with the help of a medical team of few nurses experts from a private nursing college.	8	150
Tabaco Control and Dengue Awareness Program (27/11/2019)	Three NSS units of HiralalBhakat College in collaboration with CMOH, Rampurhat ,Birbhum.	9	141
Republic Day 26/01/2019 Time -08:00	Hiralal Bhakat College Ncc Unit	5	170
Eye Camp 20/02/2019 Time-10:00	Hiralal Bhakat College Ncc Unit	3	57
Swachh Bharat Abhiyan 16/03/2019 Time - 10:00	Hiralal Bhakat College Ncc Unit	4	107
World Forest Day 21/03/2019 Time - 10:30	Hiralal Bhakat College Ncc Unit	3	90
World Water Day 22/03/2019 Time - 10:00	Hiralal Bhakat College Ncc Unit	8	100
World Health Day 07/04/2019 Time - 11:30	Hiralal Bhakat College Ncc Unit	6	74
International Yoga Day 21/06/2019 Time - 07:30	Hiralal Bhakat College Ncc Unit	9	109

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Extension activity	NSS units I/II/III of	Blood Donation Camp	23	142

Extension activity	NSS units I/II/III of Hiralal college with the help of a medical team of few nurses experts from a private nursing college.	Health Awareness Program On First Aid (20/08/2019)	8	150
Extension activity	Three NSS units of Hiralal Bhakat College in collaboration with CMOH, Rampurhat ,Birbhum.	Tabaco Control and Dengue Awareness Program (27/11/2019)	9	141
Extension activity	Hiralal Bhakat College Ncc Unit	Eye Camp 20/02/2019 Time-10:00	3	57
Extension activity	Hiralal Bhakat College Ncc Unit	Swachh Bharat Abhiyan 16/03/2019 Time - 10:00	4	107
Extension Activity	Hiralal Bhakat College Ncc Unit	Mega Pollution Awarness Pakwada 03/07/2019 Time - 09:30	6	103
Extension activity	Hiralal Bhakat College Ncc Unit	Water Week Celebration (Natok) 05/07/2019 Time-9:00	5	98
Extension Activity	Hiralal Bhakat College Ncc Unit	Swachh Bharat Abhiyan 16/03/2019 Time - 10:00	5	79
		[View File]()		

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
nil	nil	nil	Nill	Nill	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	Nill	nil	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5	4.56

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Koha	Partially	16.11	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16815	1550249	378	81142	17193	1631391
Reference Books	2967	664392	67	34775	3034	699167
Journals	1537	34839	0	0	1537	34839
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	17	1	17	2	1	3	16	120	0
Added	10	1	10	1	1	1	0	20	0
Total	27	2	27	3	2	4	16	140	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

140 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
4	3.35	5	4.02

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and

support facilities - laboratory, library, sports complex, computers, classrooms etc. ? The college takes adequate care for proper maintenance and utilization of its physical, academic and support facilities. ? A dedicated team of electrician, plumber, sweepers, carpenters and gardeners provide round the clock service to the Departments, Classrooms, Canteen, Laboratories and Library. ? The Building Subcommittee ensures proper maintenance of the buildings. ? Whenever required, computers and peripherals are checked, cleaned, calibrated and maintained by the technical assistants hired from outside. ? The Laboratory Attendant takes care of the Laboratories and equipments of the Geography Department. ? While purchasing equipments, it is always ensured that the installation charges and maintenance charges are provided by the Company which delivers the equipment. Annual Maintenance Contract (AMC) is opted for most of the services and equipment. The AMC facility includes maintenance of Generator, AC Machines, CCTV Cameras, Water Purifiers, and Software etc. ? The campus of the college is well protected by surveillance cameras. For the maintenance of computers, one dedicated private organization offers service. ? Pest control of Library Books and records is done every year by the Library staff. ? A portion of the College fund is utilized for the up-gradation and repairing of the existing equipments, Laboratories and other existing infrastructure.

https://www.hbcnht.in/code_of_conduct.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Freeship	118	64805
Financial Support from Other Sources			
a) National	Govt Scholarship	1687	84775300
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nill	0	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	nil	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
nil	0	0	nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	4	Hiralal Bhakat College	Bengali	Visva Bharat, BU,CU	MA, BEd
2020	1	Hiralal Bhakat College	Sanskrit	BU	B.Ed
2020	1	Hiralal Bhakat College	Philosophy	BU	MA
2020	1	Hiralal Bhakat College	English	KU	MA
2020	1	Hiralal Bhakat College	Geography	BU	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
[View File](#)	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	College level	60
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international

level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	nil	Nill	Nill	Nill	Nill	nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students Council of Hiralal Bhakat College is democratically elected and runs smoothly. In the Governing Body, IQAC, Admission, Library, and Cultural Committees, among many other Academic and Administrative concerns and their implementations, students of the college are represented. The students council representatives have aggressively contacted the local MLA and MP to request financial support for the building of a gym, a stage and the placement of drinking water. The college administration and the students council have actively worked to find solutions for a number of the students issues, including test, admission, and concession. The college management and students council work together to jointly organise events including Saraswati Puja, annual sports, cultural competitions, and freshmen welcome ceremonies. The Students Council organised and carried out events such as the Blood Donation Camp, Swach Bharat Abhiyan, and Tree Plantation in close coordination with the NCC and NSS units. There were several team and individual competitions held during Annual Sports, and the winners received trophies and keepsakes. There was also lunch and breakfast for the faculty and students. All of the college staff members participated in the primary attraction, which involved throwing a ball into a bucket. Pupils volunteer their time to ensure that the annual sports event is prosperous and vibrant in every way. As a result, the Students Council actively participates in efforts to improve the institutions reputation alongside the College Management. When planning Saraswati Puja and Milad-ul-Nabi events on college property, the Student Council representatives actively participate. It is evident from these activities that the Students Council actively participates in administrative, cultural, and academic initiatives.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

There are two practices of decentralization and participative management during

the last year are as follows:- • "Cleanliness is next to Godliness". Keeping in mind the above mentioned proverb, Cleanliness drive being guided by the recommendation of the IQAC for implementation of "Swachha Bharat Abhiyan" programme launched by the Govt. of India/ "Mission Nirmal Bangla" on cleanliness drive launched by the Govt. of West Bengal, the Teacher-in- Charge of the college constituted a committee comprising Senior teachers, NSS and NCC Programme Officers, representatives of Chatra Sansad, cadets of NCC and volunteers of NSS. The function of the committee was overall supervision of the implementation of the programme to maintain clean environment not only inside the college campus but also in the surrounding area/ locality with the active help of Municipality and BDO Nalhati I Block. Extensive efforts are being put continuously by the college to make such programme successful throughout the year with volunteer dedication of students, office staff, teachers and local people. As a part of Swachh Bharat Abhiyan the college campus was declared as Swachhata Campus. This shows a good practice of the decentralization and participative management of the college. • Both teaching and non-teaching staff of the college whole-heartedly come together for facing the repeated quarries and requisitions for different documents from RUSA office. The said team worked under the leadership of honorable Teacher- in- Charge and the Coordinator, IQAC. All the aforementioned quarries often being received at the end of a working hour along with an instruction for submission at the very beginning of the working hour of the next day or sometimes even on a holiday the said team had always to remain at high alert. This is an instance of decentralization and participative management of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	• Computer training is provided to both teaching as well as non-teaching staff of the college. • Use of teacher diary for self appraisal of the teacher. • For the fitness of all staff members and students of the college, the college has a well equipped Gymnasium with a qualified Instructor. Anti Ragging Committee and Grievance Redressal Cell offer timely support and assistance to the students and staff when required.
Research and Development	1. Teachers are encouraged to present papers in seminars or Research proposals to Funding Agencies. 2. Teachers are encouraged to pursue PhD works. 3. Teachers are encouraged to publish research work in UGC CARE listed journals.
Industry Interaction / Collaboration	Faculty members are encouraged to collaborate research activity with other institutions.
Admission of Students	• Online admission process is being run through the use of Student Module

	of College Management Software. • Merit list is published on College Website. • Reservation rules are strictly followed. • Admission is done on the basis of merit. For admission rules and regulations of the Affiliating University and the Govt. Of West Bengal is thoroughly followed.
Examination and Evaluation	The affiliated university policies and procedures typically serve as the guidelines for the examination and assessment process. Class tests, student seminars and field studies have all been carried out to give ongoing evaluations of the students development. In their roles as examiners, paper setters, chief examiners, reviewers, moderators, and other roles, faculty members actively participate in the universitys evaluation process.
Library, ICT and Physical Infrastructure / Instrumentation	A planning for construction of a stage in accompaniment with a greenroom and a toilet from MLA LAD be put up to honourable MLA, Nalhati Constituency, Janab Mainuddin Shams through honourable President, Governing Body. A huge expenditure has to be borne on every cultural programme as they cannot be arranged within college building.
Teaching and Learning	• Regular assessments of the students have been carried out by the institution through assignments and tests. • The students are given remedial coaching and tutorial lessons as needed. The academic members have been encouraged by the school to broaden and deepen their expertise by taking part in various research-related activities, conferences, symposiums, and seminars.
Curriculum Development	The college merely has to follow the curriculum as it has been created by the University of Burdwan, since the university is in charge of curriculum development and the institution is associated with it. On the other hand, the faculty members of the institution who are affiliated with the Undergraduate Board of Studies of the partnering university have contributed to the development of the curriculum by attending several workshops that the university organises for curriculum revision and restructuring. Additionally, fieldwork has been done

	by a number of departments to enhance the curriculum.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All decisions regarding planning and development taken by the IQAC and by the Governing Body are preserved electronically in the computer. Notices and circulars regarding development works are sometimes uploaded on website.
Administration	The following administrative activities are essential in maintaining college administration: tally entry, total daily expenses, e- tendering, online notification in website. Circulation of all important notifications are maintained through sms, whatsapp etc. Salary of the teaching and non-teaching is maintained through WBIFMS software.
Finance and Accounts	• Manager SBI, Nalhati Branch be consulted for availing SBI Online Collect service for flawless continuation of cashless finance. • Salary of the teaching and non-teaching staff is maintained through WBIFMS software. Salary of casual staff and other party payments are made through NEFT. Pay Slips of salary have been sent to the individual email id of each and every employee by the College Authority.
Student Admission and Support	"Office Module" software is used during admission procedure of UG courses. Student's fees collection, maintenance of students' profile, creation of Admit card printing of mark sheets are done through the use of software. Students Merit List is prepared by software and published on website. Data verification for all kinds of scholarships under scheme like Kanyashree/ Sc/ ST/ Minority are done online.
Examination	• All information regarding examination duties of the teaching cum non-teaching staff is circulated through whatsapp. • Online internal examination in the form of MCQ has been commenced by a few departments. • All examination notifications are given to the students and teachers through sms. "Student Module "software is used during examination processes, such as

in entering examination marks in the computer, and there from computer-generated mark sheets are taken out. E-Mark sheets are preserved in the cloud. Mark sheets are generated electronically in the college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	nil	nil	nil	0

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	nil	nil	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refreshers Course	1	01/08/2019	14/08/2019	14
Refreshers Course	1	11/02/2020	24/02/2020	14
				[View File]

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	0	1	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF Scheme, easy loan from Hiralal Bhakat College provident Fund , Quick PF Loan facility, First aid/ health check	GPF Scheme, easy loan from Hiralal Bhakat College Provident Fund, Quick PF Loan facility, First aid/ health check	Annual Excursion, First-aid / Health Check up, Different types of Scholarships, Less admission fee for needy

up , maternity leave, Medical leave/casual leave/ On duty Leave /compensatory leave, Free Annual Excursion etc.	up , Festival Bonus and advances , Medical leave/casual leave/ compensatory leave, Free Annual Excursion etc.	and meritorious students , NCC and NSS facilities , More book and reprographic facilities from college library

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external financial audits are conducted regularly. The Head Clerk, Accountant, Cashier and the Principal check the cash book and passbook regularly. A finance committee comprising internal and external members reviews the financial position and its implications for various purposes. The Statutory Auditor engaged by the Higher Education Department, Govt. of West Bengal visit the college and verify the accounts, bills, vouchers, resolutions etc. and submit the report to the college Authority and to the Government of West Bengal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	0

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6.4.3 – Total corpus fund generated

42444729.03

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	The University of Burdwan	Yes	TIC
Administrative	Yes	The University of Burdwan	Yes	TIC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

An unregistered Parent- Teacher Association has been formed. The following activities are being done in frequent intervals. • Regular interactions are held between the parents and teachers within the Department in general and with management in special. • Suggestions are also received from the parents for the improvement of the institution. Accordingly, the college tries to implement them. • Many parents participate in the cultural programmes organized by the college. • Some of the parents contributed to the development of physical infrastructure. • All the issues raised by the parents are patiently heard by the teachers and try to solve those issues as far possible.

6.5.3 – Development programmes for support staff (at least three)

The following development programmes are done for the sake of support staff of the college • Support staff is given training for the use of computer. • For medical treatment support staff are provided financial assistance by the

college • They are trained to handle Online Admission process and new technology. • Puja Advance and Puja Bonus are given to them. • They are given subsidy for participation in Annual Tour.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The following initiatives have been taken during post accreditation period • Preparation for RUSA Grant with active participation of all staff of the college. • An initiative was taken by the Teacher-in- charge in collaboration with IQAC Coordinator of the college to bring the money of Rs. 4 crore from RUSA Grant. All the staff of the college actively helped the college authority to face the queries asked by RUSA. A team activity of the college and frequent follow up of the college authority made it possible to become a reality of getting money from the RUSA (Rastriya Uccha Sikshya Abhiyan). • Planning for many seminars/ workshops of various departments of the college during 2019 -2020 session. • Initiative to remove Burga from the newly purchased land adjacent to the present campus of the college. • Initiative to form a stage for multi-purpose to reduce the recurrent investment of money from college fund • Renewal of INFLIBNET- NLIST programme.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	State level workshop of Physical Education Department on Effect of Health Education on the performance of health promoting behaviour in college students	30/07/2019	20/08/2019	20/08/2020	34
2019	A College level seminar on Remembering Netaji Subhash' organized by History Department	30/07/2019	06/09/2019	06/09/2019	128
2019	A college level	30/07/2019	12/09/2019	12/09/2019	44

	seminar on Shatabarshe Subhash Mukhopadhyay organized by Bengali Department				
2019	A college level seminar of political Department on Our Const itutional sprits	20/09/2020	26/11/2019	26/11/2019	85
2019	A college level Seminar organized by Department of English on Romanticism and its Impacts.	30/07/2019	12/09/2019	12/09/2019	79
2019	A college level seminar organized by Department of Mathematics on Ancient History of Mathematics: An overview	20/09/2019	28/11/2019	28/11/2019	59
2019	A state level seminar of Philosophy Department on Epistemology in Nyaya Philosophy	20/09/2019	03/12/2019	03/12/2019	52
2019	Arabic Department organized a state level seminar on The Arabic Language and Its Impact on Modern Indian Languages	20/09/2019	18/12/2019	18/12/2019	58

2019	A state level workshop of Urdu Department on "Mushaira" entitled "Sheri Mehfil.	20/09/2019	19/12/2019	19/12/2019	32
2019	A state level seminar on Karmattva described in the Gita: A Study organized by Sanskrit department.	20/09/2019	20/12/2019	20/12/2019	37

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Literature and Womens movement of India	06/08/2019	06/08/2019	70	28

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
From July 14-21, NSS volunteers will be conducting Aranya Saptaha week, which involves planting trees and organising clean-up campaigns in three chosen villages-Atgram, Choto Podhra, and Boro Podhra-near the campus. By establishing a Plastic Free Zone, the college hopes to significantly reduce the amount of plastic waste on campus. Another green project that quantifiably lessens reliance on ground water is rainwater gathering. As a biodegradable waste management treatment alternative, vermin composting is practiced. The colleges historic buildings roof-mounted solar panels function to both cut down on the amount of electricity consumed from traditional sources and supply excess electricity to other sources.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	nil	Nill	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	11/06/2016	All the stake holders are bound to obey code of conduct of college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Academic, Financial and Moral Ethics: Pillars of Character Building and Social Stability	19/07/2019	20/07/2019	79

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• A significant step towards being green and preserving an eco-friendly campus is the planting of many trees, particularly on June 5th and through other environmental campaigns by NSS. • One environmentally friendly measure in the campus canteen is the use of paper cups and clay pots for tea. Both paper cups and clay pots are healthful, sustainable, biodegradable, and environmentally beneficial. • One major contributor to the significant reduction in carbon content is the initiative of low coal use and firewood practices, particularly in the college canteen. • Both staff and students have greatly benefited from the Save Paper Campaigns efforts to conserve paper. • The NSS volunteers observed International Yoga Day on the campus of the college. • In a portion of the college campus, using more LED light bulbs rather than incandescent and CFL bulbs has greatly decreased energy consumption and contributed to electricity savings. • The college is enhanced with more walk able and pedestrian-friendly walkways the institute guarantees restricted access for cars and encourages increased usage of bicycles and battery-powered vehicles. • The campus encourages green infrastructure, with open spaces and natural scenery for the physical, mental, and spiritual healing of the stakeholders. The institution has committed to significantly minimise plastic footprints in the school, making the campus a plastic free zone.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. A training camp was arranged by College between 14th October2019 to 22nd October2019 to with the help of Ram Shyam Fabric House (Pvt. Ltd.), Santiniketan, Birbhum to train thirty (30) housewives of adjacent locality the intricacies of tailoring activities which enabled them to be self employed and

Mayurakshi Gramin Bank, Nalhati Birbhum was appealed to provide them loans for purchase of sewing machines. 2. A project of spreading of readership was taken up between 18th November and 30th November 2019 with a group of 30 students (11 male and 19 female) of the age group of 12 to 14 years. Story Books were given to them during this period and the ways the stories are best to be approached are taught to them by the students of Semester V Hons. (The senior most batch of college). The intention of this project was to inculcate playful energy among them towards education and general readership.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.hbcnht.in/extension_activity_outreach.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The unique quality of Hiralal Bhakat College (HBC) is the model relationship that exists between the faculty and students. The college fosters a respectful, non-threatening learning environment by making professors and teachers available to students for both academic and personal needs. This is accomplished through holding casual conversations with students, as some students require encouragement to talk to their teachers. As a result, the HBC was able to foster positive relationships between the instructors and the students. To keep a positive rapport, it employs a variety of creative techniques depending on the situation, the issue, and the requirements. For instance, diversity is a crucial factor to consider in the teaching-learning process in the globalised world, which implies we should consider that.

Provide the weblink of the institution
https://www.hbcnht.in/extension_activity_outreach.php

8.Future Plans of Actions for Next Academic Year

1. Arrangement of regular monitoring of the stress and anxiety level caused by Covid-19 Pandemic of all the stakeholders of college became essential. Hence a weekly online counselling session was arranged with immediate effect with the help of professional medical practitioners and counsellors. 2. Text books and study materials are provided to students whose families have been impoverished following the all round impact of Covid-19 pandemic. An arrangement was made with the help of RUSA Grant Advisory Committee for fast and best possible utilization of Rs. 2 Cr. received as the first instalment of RUSA Grant. A definite initiative was taken for financial audit of the year 2019-20. 3. Text books and study materials be provided to students whose families have been impoverished following the all round impact of Covid-19 pandemic. 4. Monitoring of the paperwork of PWD prior to initiation of the construction of the new set up building from RUSA Grant to expedite the said process is going to be arranged. 5. Issuance of E-Tender for purchase of books and journals for library, 30 no of laptop computers for different departments office and 15 no of desktop computers for the laboratory of the Department of Computer Science is going to be arranged with immediate effect. 6. Commencement of regular online classes through Google Meet and monitoring the attendance of students through CAMS Portal of college will be assured.